

Guidelines for Poster Presentation at VISION 2020 – India 14th Annual Conference



Advocacy & Inclusive Partnership for Eye Health
9 & 10 June, 2018
Sri Sankaradeva Nethralaya, Guwahati

Last Date for submission of abstract: 15 March 2018

Announce selected abstracts: 26 March 2018

Below are guidelines for **Poster** presentation and we urge you to adhere to them for a smooth conduct of the presentation at the conference.

To participate in the poster display all presenters **must be registered in advance**.
(Registration details will soon be available on our website: vision2020india.org)

If you are NOT pre-registered you will not be able to display your poster.

Venue: The poster display will be at the venue of the conference:

Time: You are advised to set up your poster half hour before the conference begins. You will be allotted specific time [will inform you after we receive your confirmation] when you are required to be at the poster display area to discuss your presentation.

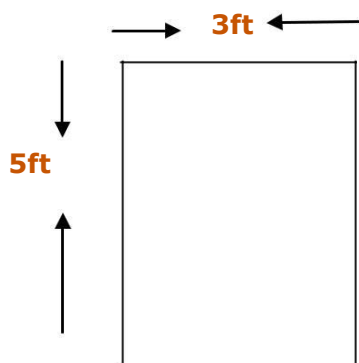
No commercial activities or any advertising may be displayed on the posters. Non-compliance with this rule will result in the poster being removed.

Poster Display Equipment

- A large display board will be provided for your poster display.
- Double-sided tape/ pins will be provided to all poster presenters at the conference. On-site staff will be available to assist you.
- You can please collect your board number from the conference venue. Please use the board with the same number.

Dimension of the poster

The size of the poster should be: 5 ft x 3 ft (Portrait)



Content

The title should be the same as the title submitted with the abstract and appear in boldface at the top.

Posters should stimulate discussion, not give a long presentation. Therefore, keep text to a minimum, emphasize graphics, and make sure every item in your poster is necessary.

Computers: You may not use a computer as part of your display or videos.

Pointers

- Poster body text must be readable from 2 meters (with possible exception of references) and the title from 4-5 meters
- Avoid capital letters except at the beginning of sentences and proper nouns
- Use a black sans serif font like Verdana etc
- Use a bolder, larger typeface for the main titles and headings. It can be effective to use a different typeface for headings and subheadings
- To emphasize body text, use a bold or italic font
- Each poster must include text in a large enough font (~20 point font) to be read easily by attendees from a distance of 4 to 5 feet or more. Lettering on illustrations should be large and legible. Photographs should be a minimum of 5 x 7 inches. Material should be displayed in logical sequence (introduction, objectives, methodology, findings, conclusion) and each sheet should be numbered.
- Should not exceed 300 words excluding title and authors names

Poster Presentation

You will be informed about the date and time that you need to be present at your poster so as to present your poster to the larger group and provide necessary clarifications that viewers may have.

Submit the abstracts by email to sridevi@vision2020india.org/ by 15 March, 2018 with a subject line "Submission of Poster Presentation- 14th annual conference"

Organising Secretariat

VISION 2020: The Right to Sight - INDIA
D-21, Corporate Park, 2nd floor, Sector-21, Near Sector 8 Metro Station, Dwarka, New Delhi -110078

Tel.No.: + 91 11 65 65 05 77| E mail: sridevi@vision2020india.org